

Appendix A**Local Government Pension Administration - Schedule of Events 2022/23 and 2023/24**

Date Due	Event	Completed
1 December 2021	Publication of 2020/21 Pension Fund Accounts and Annual Report	2020/21 City Fund Accounts formally signed off 8 November 2023.
1 December 2022	Publication of 2021/22 Pension Fund Accounts and Annual Report	2021/22 City Fund Accounts formally signed off 7 December 2023.
31 August 2023	Issue of Annual Benefit Statements deadline.	31 August 2023
30 September 2023	Employee Contribution Band review	29 September 2023
5 October 2023	Issue of Annual Allowance (AA) Saving Statements deadline	4 October 2023
November 2023	Tax return for Quarter 2 (to 30/09/2023)	18 October 2023
1 December 2023	Publication of 2022/23 Pension Fund Accounts and Annual Report	2022/23 City Fund Accounts formally signed off 26 February 2024.
25 January 2024	Scheme Return to the Pensions Regulator	25 January 2024
31 January 2024	HMRC Event 22 Report – List of Annual Allowance cases exceeding the Previous years' threshold.	31 January 2024
February 2024	Tax Return for Quarter 3 (to 31/12/2023)	31 January 2024
1 April 2024	Employee Contribution band review/implementation.	
1 April 2024	Revaluation of CARE benefits.	
1 Monday in April following Tax Year End	Pensions Increase (PI) – Annual Inflation increase.	
May 2024	Tax return for Quarter 4 (to 31/3/2024)	
31 May 2024	Pensioner P60s distributed	
31 May 2024	Publish draft City Fund Accounts 2023/24 (including the Pension Fund Accounts)	
June/July 2024	Year-end data to the pension fund's actuary	
August 2024	Tax return for Quarter 1 (to 30/06/2024)	
31 August 2024	Issue of Annual Benefit Statements deadline.	
30 September 2024	Employee Contribution Band review	
5 October 2024	Issue of Annual Allowance (AA) Saving Statements deadline	